

Business Integration Manager
(Potential for Future Operations Leadership Role)
2 year FTC
Bonn, Germany

Summary

- Reporting to the Global Director of Strategy and Business Development, this position has primary responsibility for business integration of Patentsight and LexisNexis
- Potential opportunity to move into an operational management role on a permanent basis (on successful completion of initial contract)

Your responsibilities

- Be the key point of contact between the businesses and coordinate smooth operations between corresponding functions and functional leaders of different divisions.
- Manage two-way communication to decrease need for multiple touch points and improve coordination.
- Develop and implement standardised monthly/quarterly/yearly templates for reporting statutory and other data to functional heads, providing clarifications on any issues and/or collecting further information as may be requested.
- Set up meetings and seek clarification for the smooth operation of divisions on a day-to-day basis.
- Provide operational support and analysis as called upon.
- Act as a resource to solve complex business and process implementation issues.
- Provide continuous coordination and collaboration of effort across multiple interest groups/product owners, in the day-to-day business and ongoing development of the product platform.
- Define timing, tools and process for collecting updates across the integration team relating to progress on key activities, deliverable completion, issues, decision status, etc.
- Support core functions (Development, Product Management, Product Marketing, Sales, Legal, HR, Finance, IT, Facilities, etc.) across multiple teams to ensure effective and smooth coordination such that products are delivered on time, on budget and accomplish their business objectives.
- Facilitate working sessions to define transition plans, activities and contingency plans to eliminate obstacles to on-time and on-budget completion of the various program transition events (e.g. customer/data migration).
- Keep Executive Team fully apprised of progress of activities vs plan, and raise red flags in the case of a delay and confer with them on material problems and issues.
- Communicate all issues and recommend solutions to Functional leaders so they understand the climate and pressures and are sensitive to the people and customer aspects of successful activities.
- Lead integration steering committee meetings, reporting business results and integration progress on the appropriate recurring basis, providing actual financial performance against plans and detailed progress of each integration project.
- Collaborate with Finance and management to achieve budget targets.
- Conduct periodic checkpoint meetings upon completion of each key activity to review outputs and confirm readiness to move forward to the next activity.

Your profile

- Bachelor's degree and/or MBA in business or technology preferred
- PMI Certification a plus
- Fully bilingual in German and English

- Relevant operations planning & project management experience, preferably in support of an intellectual property or digital knowledge-based environment.
- Extensive knowledge and understanding of the management of combining multi-disciplinary businesses and processes.
- Demonstrated expertise with digital information management.
- Demonstrated experience with M&A integration and the migration of systems, processes and client content to alternative operating environments.
- Demonstrated experience developing effective relationships with senior level individuals within small to large organisations

What we offer

- Our customers are among the most innovative companies in the world
- Individual development in a fast-growing, international team
- Creative environment and flat hierarchies
- Modern, bright office space right next to the river Rhine, with good connections to public transportation
- Free lunch and drinks!

Are you interested?

Please send your complete application documents **in English** to Jessica Corbett (Talent Acquisition): jessica.corbett@lexisnexis.com